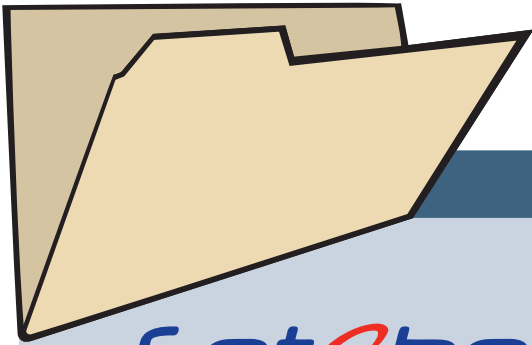


# Sending your files to



# REPRO PRODUCTS

## is easy, fast & secure

## Fetcher

Repro Products uses the ground-breaking Fetcher service for file transfer. Fetcher's file exchange service is:

- ▶ **Unlimited** -- no limits on the size, quantity or types of files being sent or received
- ▶ **Secure** -- files will be saved in hidden folders during the upload process and moved away from the public access area after the upload is complete
- ▶ **Intuitive** -- simply fill in a form like the one to the right.

You can access our file transfer service through our website at [www.reproproducts.com](http://www.reproproducts.com). Just click on the "Submit Files" button to access the File Transfer Form and drag and drop the files to be transferred into the form.

The form is divided into several sections:

- Contact Info:** Fields for Name, Company, Email Address, and Phone.
- Return By:** Fields for Date Due and Time Due (with a dropdown menu).
- Delivery:** A dropdown menu for 'Via'.
- Production Specifics:** A dropdown for 'Department' and a large text area for 'Instructions'.
- Attached Files:** A table with columns for 'Files', 'Filename', 'Size', and 'Date'. Below the table is a prompt: 'Select or drag and drop files to upload'.

Just fill in the form, drag and drop and leave the printing to us!

We track the jobs so you don't have to. Following is the screen our Production Department uses to track jobs:

The screenshot shows the 'Fetcher Order Monitor' application. At the top, there's a navigation bar with 'File', 'Edit', 'View', 'Favorites', 'Tools', and 'Help'. Below that is an 'Admin Console' section with the Fetcher2FTA logo and some utility buttons like 'publish a folder', 'placeorder', and 'exclusivepicku'.

The main area contains a table of orders with the following columns: XFer Id/From, To, Arrived, Retrieved, Date Due, and Process. The table lists several orders, including those from Smyrna Production and david.vickers@centriodevelopment.com.

On the right side, there's a detailed view for order 20200320-006. It shows contact information for Kelly Clarkson at Repro Products, a due date of 10:30 am on 3/23/2020, and production instructions: 'Hello, Please be advised that PI 621410- is an "Early Availability" project in the Ma Instructions: There is no Contract ID # at this time. Please hold all files until you get confirmatio office.'